

**Cigna Health and Life Insurance Company (“Cigna”)**  
Home office: 900 Cottage Grove Road Bloomfield, CT 06002

**Individual Services**  
**P. O. Box 30365**  
**Tampa, FL 33630**  
**1-877-484-5967**

## **Cigna Dental Vision Hearing 3500 Plan**

**POLICY FORM NUMBER: INDDVHPOLMI1021.3500**

### **OUTLINE OF COVERAGE**

**READ YOUR POLICY CAREFULLY.** This outline of coverage provides a very brief description of the important features of Your Policy. This is not the insurance contract and only the actual Policy provisions will control. The Policy itself sets forth, in detail, the rights and obligations of both You and Cigna Health and Life Insurance Company. It is, therefore, important that You **READ YOUR POLICY CAREFULLY!**

This Policy is NOT A MEDICARE SUPPLEMENT policy. If You are eligible for Medicare review the Medicare Supplement Buyer’s Guide available from the company.

**A. Coverage is provided by Cigna Health and Life Insurance Company (referred to herein as “Cigna”),** an insurance company that provides participating Provider benefits.

**B. To obtain additional information,** including Provider information write to the following address or call the toll-free number:

**Cigna**  
**Individual Services**  
**P. O. Box 30365**  
**Tampa, FL 33630**  
**1-877-484-5967**

**C. A Participating Dental Provider Plan** enables the Insured to incur lower dental costs by using Providers in the Cigna network.

A **Participating Dental Provider - Cigna Dental Preferred Provider** is a Dentist or a professional corporation, professional association, partnership, or any other entity that has a direct or indirect contractual arrangement with Cigna to provide Covered Services at predetermined fees with regard to a particular Policy under which a Covered Person is covered. The Providers qualifying as Participating Dental Providers may change from time to time.

A **Non-Participating Dental Provider** (Out of Network Provider) is a Provider who does not have a Participating Dental Provider agreement in effect with Cigna for this Policy at the time services are rendered. Covered Expenses for Non-Participating Dental Providers are based on the Contracted Fee which may be less than actual billed charges. Non-Participating Dental Providers can bill You for amounts exceeding Covered Expenses.

### **D. Covered Services and Benefits**

Benefits covered by Your dental plan include Preventive & Diagnostic Care such as oral exams, cleanings and x-rays. Your plan also includes Basic Restorative Care such as fillings and simple extractions. Major Restorative Care is covered under Your plan and includes crowns, dentures and bridges. Implants, including surgical placement of the implant body or framework, are also covered by Your plan. For a complete listing of Covered Services, please read Your plan documents.

The frequency of certain Covered Services, like cleanings, are limited. Refer to Your Policy for specific limitations on frequency under Your plan.

## Benefit Schedule

The benefits outlined in the table below show the payment percentages for Covered Expenses **AFTER** any applicable Deductibles have been satisfied unless otherwise stated.

<b>CIGNA DENTAL, VISION, AND HEARING INSURANCE</b> <i>The Schedule</i>	
<b>For You and Your Dependents</b>	
<b>The Schedule – Dental Benefits</b>	
If You select a Participating Dental Provider, Your cost will be less than if You select a Non-Participating Dental Provider.	
<b>Emergency Services</b>	
The Benefit Percentage payable for Emergency Services charges made by a Non-Participating Dental Provider is the same Benefit Percentage as for Participating Dental Provider Charges. Dental Emergency services are required immediately to either alleviate pain or to treat the sudden onset of an acute dental condition. These are usually minor procedures performed in response to serious symptoms, which temporarily relieve significant pain, but do not effect a definitive cure, and which, if not rendered, will likely result in a more serious dental or medical complication.	
<b>Dental Deductibles</b> Dental Deductibles are expenses to be paid by You or Your Dependent. Dental Deductibles are in addition to any Coinsurance. Once the Dental Deductible maximum in The Schedule has been reached You and Your family need not satisfy any further dental deductible for the rest of that year.	
<b>Participating Dental Provider Payment</b> Participating Dental Provider services are paid based on the Contracted Fee agreed upon by the Provider and Cigna.	
<b>Non-Participating Dental Provider Payment</b> Non-Participating Dental Provider services are paid based on the Contracted Fee.	

<b>DENTAL BENEFIT HIGHLIGHTS</b>	
<b>Classes I, II, III, IX Calendar Year Maximum</b>	\$2,500 per person
<b>Class IX Lifetime Maximum</b>	\$2,000 per person
<b>Calendar Year Dental Deductible</b>  Individual	\$100 per person  Not Applicable to Class I
<b>Class I</b>	<b>The Percentage of Covered Expenses the Plan Pays</b>
Preventive Care Oral Exams Routine Cleanings Routine X-rays Non-Routine X-rays Fluoride Application Sealants Space Maintainers (non-orthodontic) Emergency Care to Relieve Pain	100%
<b>Class II</b>	<b>The Percentage of Covered Expenses the Plan Pays</b>
Basic Restorative Fillings Surgical Extraction of Impacted Teeth Oral Surgery, Simple Extractions Relines, Rebases, and Adjustments Repairs - Bridges, Crowns, and Inlays Repairs – Dentures	80% after dental deductible
<b>Class III</b>	<b>The Percentage of Covered Expenses the Plan Pays</b>
Major Restorative Crowns / Inlays / Onlays Root Canal Therapy / Endodontics Minor Periodontics Major Periodontics Oral Surgery, All Except Simple Extractions Prosthesis Over Implant Anesthetics Dentures Bridges	50% after dental deductible
<b>Class IX</b>	<b>The Percentage of Covered Expenses the Plan Pays</b>
Implants	50% after plan deductible

<b>The Schedule - Vision Benefits</b>	
<b>VISION BENEFIT HIGHLIGHTS</b>	
Eye Examinations, including refraction	The plan pays 90% of expenses, not to exceed a \$100 calendar year maximum per person
Materials (corrective eyeglasses or contact lenses, including fittings and follow-up visits)	\$300 calendar year maximum per person

<b>The Schedule - Hearing Benefits</b>	
<b>HEARING BENEFIT HIGHLIGHTS</b>	
Hearing Examinations	\$50 calendar year maximum per person
Materials (Hearing Aids, including fittings and repairs)	\$700 calendar year maximum per person

## **Waiting Periods**

A Covered Person may access their dental, vision, and hearing benefit insurance once he or she has satisfied the following waiting periods:

- There is no waiting period for Class I or II dental benefits or for vision and hearing benefits.
- After 6 consecutive months of coverage dental benefits will increase to include the list of Class III procedures.
- After 12 consecutive months of coverage dental benefits will increase to include the list of Class IX procedures.

## **Missing Teeth Limitation**

There is no payment for replacement of teeth that are missing when a person first becomes insured.

This payment limitation no longer applies after 24 months of continuous coverage.

## **E. Insured's Financial Responsibility**

The Insured is responsible for paying the monthly or quarterly premium on a timely basis. The Insured is also responsible to pay Providers for charges that are applied to the Deductibles, Coinsurance, and any amounts charged by Non-Participating Dental Providers in excess of the Contracted Fee. In addition, any charges for Medically Necessary and/or Dentally Necessary items that are excluded under the Policy are the responsibility of the Insured.

## **F. Exclusions And Limitations: What Is Not Covered By This Policy**

### **Expenses Not Covered**

Covered Expenses will not include, and no payment will be made for:

- procedures which are not included in the list of Covered Dental Services, Covered Vision Services, or Covered Hearing Services;
- cone beam imaging;
- instruction for plaque control, oral hygiene and diet;
- core build-ups;
- veneers;
- precious or semi-precious metals for crowns, bridges and abutments;
- restoration of teeth which have been damaged by erosion, attrition or abrasion;
- bite registrations; precision or semi-precision attachments; or splinting;
- orthodontic treatment, except for the treatment of cleft lip and cleft palate;
- general anesthesia or intravenous sedation, when used for the purposes of anxiety control or patient management is not covered; may be considered only when medically or dentally necessary and when in conjunction with covered complex oral surgery;
- athletic mouth guards;
- services performed solely for cosmetic reasons;
- personalization or decoration of any dental device or dental work;
- replacement of an appliance per benefit guidelines;
- services that are medical in nature;
- services and supplies received from a hospital;
- prescription drugs;
- plano lenses;
- VDT (video display terminal)/computer eyeglass benefit;
- medical or surgical treatment of the eyes;
- any type of corrective vision surgery, including LASIK surgery, radial keratotomy (RK), automated lamellar keratoplasty (ALK), or conductive keratoplasty (CK);
- Orthoptic or vision training and any associated supplemental testing;
- any eye examination, or any corrective eyewear, required by an employer as a condition of employment;
- safety eyewear;
- sub-normal vision aids or non-prescription lenses;
- Magnification or low vision aids not shown as covered in the Schedule of Vision Coverage;
- Assistive Listening Devices (ALDs);
- medical and/or surgical treatment of the internal or external structures of the ear, including but not limited to Cochlear implants;
- Hearing Aids not prescribed by a Licensed Hearing Care Professional;
- ear protective devices or plugs;
- Hearing Aids maintenance/service contracts, ear molds and other miscellaneous repairs;
- Hearing Aids purchased online or over the counter (OTC); or
- Disposable Hearing Aids.

## General Limitations

No payment will be made for expenses incurred for You or any one of Your Dependents:

- For services not specifically listed as Covered Services in this Policy;
- For services or supplies that are not Medically Necessary;
- For services received before the Effective Date of coverage;
- For services received after coverage under this Policy ends;
- For services for which You have no legal obligation to pay or for which no charge would be made if You did not have insurance coverage;
- For Professional services or supplies received or purchased directly or on Your behalf by anyone, including a Provider, from any of the following:
  - Yourself or Your employer;
  - a person who lives in the Covered Person's home, or that person's employer;
  - a person who is related to the Covered Person by blood, marriage or adoption, or that person's employer.
- for or in connection with an Injury arising out of, or in the course of, any employment for wage or profit;
- for or in connection with a Sickness which is covered under any workers' compensation or similar law;
- for charges made by a Hospital owned or operated by or which provides care or performs services for, the United States Government, if such charges are directly related to a condition which occurred while serving in the military or an associated auxiliary unit;
- services or supplies received due to an act of war, declared or undeclared while serving in the military or an associated auxiliary unit;
- to the extent that payment is unlawful where the person resides when the expenses are incurred;
- for charges which the person is not legally required to pay;
- for charges which would not have been made if the person had no insurance;
- to the extent that billed charges exceed the rate of reimbursement as described in the Schedule;
- for charges for unnecessary care, treatment or surgery;
- to the extent that You or any of Your Dependents is in any way paid or entitled to payment for those expenses by or through a public program, other than Medicaid;
- for or in connection with experimental procedures or treatment methods not approved by the American Dental Association or the appropriate dental specialty society;
- Procedures that are a covered expense under any other plan which provides dental, vision, or hearing benefits;
- To the extent that benefits are paid or payable for those expenses under the mandatory part of any auto insurance policy written to comply with a "no-fault" insurance law or an uninsured motorist insurance law. Cigna will take into account any adjustment option chosen under such part by You or any one of Your Dependents.



## **G. Predetermination of Dental Benefits Program**

Predetermination of Benefits is a voluntary review of a Dentist's proposed treatment plan and expected charges. It is not preauthorization of service and is not required.

The treatment plan should include supporting pre-operative x-rays and other diagnostic materials as requested by Cigna's dental consultant. If there is a change in the treatment plan, a revised plan should be submitted.

Cigna will determine covered dental expenses for the proposed treatment plan. If there is no Predetermination of Benefits, Cigna will determine covered dental expenses when it receives a claim.

Review of proposed treatment is advised whenever extensive dental work is recommended when charges exceed **\$500**.

Predetermination of Benefits is not a guarantee of a set payment. Payment is based on the services that are actually delivered and the coverage in force at the time services are completed.

## **H. General Provisions**

### **WHEN YOU HAVE A GRIEVANCE OR AN APPEAL**

For the purposes of this section, any reference to "You," "Your" or "Yourself" also refers to a representative or Provider designated by You to act on Your behalf, unless otherwise noted.

We want You to be completely satisfied with the care You receive. That is why We have established a process for addressing Your concerns or grievances and solving Your problems.

#### **Start with Member Services**

We are here to listen and help. If You have a concern or grievance regarding a person, a service, the quality of care, or contractual benefits, You can call Our toll-free number and explain Your concern or grievance to one of Our Customer Service representatives. You can also express that concern or grievance in writing. Please call or write to Us at the following:

Customer Services Toll-Free Number or address on mycigna.com, explanation of benefits or claim form

We will do Our best to resolve the matter on Your initial contact. If We need more time to review or investigate Your concern or grievance, We will get back to You as soon as possible, but in any case within 30 days.

If You are not satisfied with the results of a coverage decision, You can start the appeals procedure.

#### **Appeals Procedure**

Cigna has a two step appeals procedure for coverage decisions. To initiate an appeal, You must submit a request for an appeal in writing within 365 days of receipt of a denial notice. You should state the reason why You feel Your appeal should be approved and include any information supporting Your appeal. If You are unable or choose not to write, You may ask to register Your appeal by telephone. Call or write to Us at the toll-free number or address on Your Benefit Identification card, explanation of benefits or claim form.

#### **Level One Appeal**

Your appeal will be reviewed with a full investigation and the decision made by someone not involved in the initial decision. Appeals involving Medical Necessity or clinical appropriateness will be considered by a health care professional. The health care professional will have knowledge of the medical condition, procedure or treatment indicated in the appeal; they are licensed in the same profession and have a similar specialty; they were not involved in any part of the initial investigation of the complaint or grievance and were not involved until now in the appeal; and do not have a direct business relationship with You or the initial Provider that recommended the procedure, treatment or service in the appeal.

For level one appeals, We will respond in writing with a decision of the investigation within 30 calendar days after We receive an appeal for a postservice coverage determination.

If You are not satisfied with Our level-one appeal decision, You may request a level-two appeal.

#### **Level Two Appeal**

If You are dissatisfied with Our level one appeal decision, You may request a second review. To start a level two appeal, follow the same process required for a level one appeal.

Most requests for a second review will be conducted by the Appeals Committee, which consists of at least three people. Anyone involved in the prior decision may not vote on the Committee. For appeals involving Medical Necessity or clinical appropriateness, the Committee will consult with at least one Dentist reviewer in the same or similar specialty as the care under consideration. You may present Your situation to the Committee in person or by conference call.

For level two appeals We will acknowledge in writing that We have received Your request and schedule a Committee review. For postservice claims, the Committee review will be completed within 30 calendar days. You will be notified in writing of the Committee's decision within five working days after the Committee meeting, and within the Committee review time frames above if the Committee does not approve the requested coverage.

## **Expedited Appeal**

An expedited appeal applies if a grievance is submitted and a Provider, orally or in writing, attests that the time frame for a grievance under a normal Level One Appeal would seriously jeopardize the life or health of the Covered Person or would jeopardize the Covered Person's ability to regain maximum function. A determination will be made by Us not later than 72 hours after receipt of an expedited appeal. Within 10 days after receipt of a determination, the Covered Person may request a determination of the matter by the director under an external appeal process. If the determination by Us is made orally, We shall provide a written confirmation of the determination to the Covered Person not later than 2 business days after the oral determination.

## **Notice of Benefit Determination on Appeal**

Every notice of an appeal decision of the investigation will be provided in writing or electronically and, if an adverse determination, will include:

- (1) the specific reason or reasons for the denial decision;
- (2) reference to the specific Policy provisions on which the decision is based;
- (3) a statement that the claimant is entitled to receive, upon request and free of charge, reasonable access to and copies of all documents, records, and other Relevant Information as defined;
- (4) upon request and free of charge, a copy of any internal rule, guideline, protocol or other similar criterion that was relied upon in making the adverse determination regarding Your appeal, and an explanation of the scientific or clinical judgment for a determination that is based on a medical necessity, experimental treatment or other similar exclusion or limit.

All records related to the grievance will be maintained by Cigna Health and Life Insurance Company for a minimum of two years following the year the grievance was filed.

## **Relevant Information**

Relevant Information is any document, record, or other information which was relied upon in making the benefit determination; was submitted, considered, or generated in the course of making the benefit determination, without regard to whether such document, record, or other information was relied upon in making the benefit determination; demonstrates compliance with the administrative processes and safeguards required by federal law in making the benefit determination; or constitutes a statement of policy or guidance with respect to the plan concerning the denied treatment option or benefit or the claimant's diagnosis, without regard to whether such advice or statement was relied upon in making the benefit determination.

## **External Appeal Process**

Once the appeals and grievance process has been exhausted, You have the right to request an external appeal review within 127 days after receipt of our adverse decision or coverage denial with the Director of the Michigan Department of Insurance and Financial Services. The request for an external review must be in writing and should include all necessary information and documents pertaining to the adverse decision. As part of the request for an external review, You must provide written consent authorizing the Director to obtain all necessary medical records from both Us and any health care Provider used for review purposes regarding the decision to deny, limit, reduce or terminate coverage. All medical records used in the external review process will be held in confidence.

You may contact the Michigan's Department of Insurance and Financial Services at:

Department of Insurance and Financial Services

Office of General Counsel – Appeals Section (by mail)

P.O. Box 30220 Lansing, MI 48909-7720 (by courier/delivery)

530 W. Allegan Street, 7th Floor Lansing MI 48933

Online Portal:

<https://difs.state.mi.us/Complaints/ExternalReview.aspx>

E-mail: [DIFS-HealthAppeal@michigan.gov](mailto:DIFS-HealthAppeal@michigan.gov)

Phone: (877) 999-6442

Fax: (517) 284-8837

## **I. Participating Dental Providers**

Cigna will provide a current list of Dentists currently participating with Cigna and their locations to each Covered Person upon request.

To verify if a Dentist is currently participating with Cigna and is accepting new Cigna Insureds, the Covered Person should visit Our website at [mycigna.com](http://mycigna.com).

## **J. Renewability, Eligibility, and Continuation**

1. The Policy will renew except for the specific events stated in the Policy. Cigna may change the premiums of the Policy with 60 days written notice to the Insured. However, Cigna will not refuse to renew or change the premium schedule for the Policy on an individual basis, but only for all Insureds in the same class and covered under the same Policy as You.
2. The individual plan is designed for residents of Michigan who are not enrolled under or covered by any other group or individual health coverage. You must notify Cigna of all changes that may affect any Covered Person's eligibility under the Policy.
3. You or Your Dependent(s) will become ineligible for coverage:
  - When premiums are not paid according to the due dates and grace periods described in the premium section.
  - With respect to Your Spouse, Domestic Partner, or partner to a Civil Union: when the Spouse is no longer married to the Insured or when the union is dissolved.
  - With respect to You and Your Family Member(s): when You no longer meet the requirements listed in the Conditions of Eligibility section.
  - The date the Policy terminates.
  - When the Insured no longer lives in the Service Area.
4. If a Covered Person's eligibility under this Plan would terminate due to the Insured's death, divorce or if other Dependents would become ineligible due to age or no longer qualify as dependents for coverage under this Plan; except for the Insured's failure to pay premium, the Covered Person's insurance will be continued if the Covered Person exercising the continuation right notifies Cigna and pays the appropriate monthly premium within 60 days following the date this Policy would otherwise terminate. Any waiting periods in the new Plan will be considered as being met to the extent coverage was in force under this Plan.

## **K. Premium**

The monthly premium amount is listed on the Policy specification page which was sent with this Policy. This monthly premium amount applies to individuals who pay monthly. If You pay quarterly, the quarterly premium amount due is 3 times the monthly premium.

You will be responsible for an additional \$45 charge for any check or electronic funds transfer that is returned to Us unpaid.

There is a grace period of 31 days for the receipt at Our office or P.O. Box of any premium due after the first premium. Coverage will continue during the grace period, however, if We do not receive Your premium before the end of the grace period, Your coverage will be terminated as of the last date for which You have paid premiums.

Your premium may change from time to time due to (but not limited to):

- a. Deletion or addition of a new eligible Covered Person(s);
- b. A change in age of any member which results in a higher premium;
- c. A change in residence.

These changes will be effective on the first of the month following the change, unless as otherwise stated on Your premium notice.

Cigna also reserves the right to change the premium on 60 days' prior written notice to You. However, We will not modify the premium schedule on an individual basis, but only for all Covered Persons in the same class and covered under the same Policy as You. The change will become effective on the date shown on the notice, and payment of the new premiums will indicate acceptance of the change.